



SEC/SE/055/24-25

Chennai, August 7, 2024

**BSE Limited,**  
Phiroze Jeejeebhoy Towers,  
P J Towers, Dalal Street,  
Mumbai – 400 001  
Scrip Code: 533121

**National Stock Exchange of India Limited,**  
Exchange Plaza, C-1, Block G,  
Bandra Kurla Complex,  
Bandra (East),  
Mumbai - 400 051  
Scrip Code: EXPLEOSOL

**Sub: Submission of Newspaper Advertisements towards conducting 26<sup>th</sup> Annual General Meeting through Video Conferencing/Other Audit Visual Means (VC/OAVM) facility, Evoting information and Book Closure.**

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Dear Sir/Madam,

Please find enclosed a copy of Newspaper Advertisements published in Financial Express (All India Edition) and Makkal Kural (Regional Newspaper), both newspapers having electronic editions, in compliance with Sections 91 and 108 of the Companies Act, 2013, (as amended), read with Rules 10 and 20 of Companies (Management and Administration) Rules, 2014, (as amended) and Regulations 42 and 44 of the SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015 and other applicable provisions thereof, regarding Book Closure Period and dispatch of Notice convening the 26<sup>th</sup> Annual General Meeting (including details pertaining to e-Voting) and the Annual Report for the financial year ended March 31, 2024, to the Members of Expleo Solutions Limited.

The aforesaid information is also available on the website of the Company, viz <https://investors.expleo.com/>

You are requested to take the above on record and oblige.

Thanking you,

Yours faithfully,  
For Expleo Solutions Limited

S. Sampath Kumar  
Company Secretary and Compliance Officer  
Membership No. FCS 3838

Encl. As above



## Expleo Solutions Limited

**Registered Office:** 6A, Sixth Floor, Prince Infocity II, No. 283/3 & 283/4, Rajiv Gandhi Salai (OMR), Kandanchavadi, Chennai – 600 096, India, **Phone:** + 91 44 4392 3200 **Website:** <https://investors.expleo.com/>  
**CIN:** L64202TN1998PLC066604

### NOTICE OF THE 26<sup>TH</sup> ANNUAL GENERAL MEETING, E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that:

1. The 26<sup>th</sup> Annual General Meeting (26<sup>th</sup> AGM) of the members of the Company will be held on Thursday, August 29, 2024 at 11.00 A.M. IST, through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the business contained in the notice dated August 1, 2024 in compliance with Circular No. 09/2023 dated September 25, 2023 issued by Ministry of Corporate Affairs (MCA) (referred to as "MCA Circular") and Circular SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 07, 2023, issued by the Securities and Exchange Board of India (SEBI) and the applicable provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

2. As permitted under the Rule 11 of the Companies (Accounts) Rules, 2014, the electronic copies of the Notice convening 26<sup>th</sup> AGM together with the Annual Report for the financial year 2023-24 has been sent to all the members of the Company on August 6, 2024 whose email IDs are registered with the Company / Depository Participant(s). The Notice of the 26<sup>th</sup> AGM and the Annual Report are also available on the Company's website <https://investors.expleo.com/financial/> on the website of the Stock Exchanges, viz., BSE Limited ([www.bseindia.com](http://www.bseindia.com)) and National Stock Exchange of India Limited ([www.nsindia.com](http://www.nsindia.com)) and on the website of Central Depository Services (India) Limited ("CDSL") (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. [www.evotingindia.com](http://www.evotingindia.com). Please note that no hard copies of the AGM documents would be sent or provided. Detailed instructions to Members for registration of their email addresses, manner of participating in the 26<sup>th</sup> AGM through VC / OAVM including manner of e-voting is set out in the Notice of the AGM. The documents referred to in the Notice of the AGM are available electronically for inspection without any fee by the members from the date of circulation of this Notice and up to the date of AGM. Members seeking to inspect such documents can send an email to [investor.expleosol@expleogroup.com](mailto:investor.expleosol@expleogroup.com).

3. Members holding shares either in physical form or dematerialized form as on the cut-off date (August 22, 2024) may cast their votes on all resolutions set forth in the Notice of the AGM using electronic voting system / 'remote e-voting'. The Company has engaged the services of CDSL as the Agency to provide e-voting facility. The details of instructions for e-voting are given in 26<sup>th</sup> AGM notice sent through prescribed mode.

The Members are informed that:-

- (a) the business as set out in the Notice of AGM, may be transacted through remote e-voting or e-voting system at the AGM;
- (b) the remote e-voting shall commence on Monday, August 26, 2024 @ 9.00 a.m. (IST) and ends on Wednesday, August 28, 2024 @ 5.00 p.m. (IST);
- (c) remote e-voting shall not be allowed beyond 5.00 p.m. on August 28, 2024;
- (d) A person, whose name appears in the register of Members/Beneficial Owners as on the cut-off date i.e. August 22, 2024 only shall be entitled to avail the facility of remote e-voting as well as e-voting system at the 26<sup>th</sup> AGM;
- (e) Any person who becomes member of the Company after dispatch of the Notice of meeting and holding shares as on the cut-off date i.e. August 22, 2024, may obtain the User ID and password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com);
- (f) The remote e-voting module will be disabled after the date and time aforementioned. Once the vote on a resolution is cast by the member, he shall not be allowed to change it subsequently; and
- (g) In case of any queries, you may refer Help & FAQ section of [www.evotingindia.com](http://www.evotingindia.com) (CDSL Website) or write an e-mail to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). In case of any grievances connected with facility for voting by electronic means, please contact Mr. Rakesh Dalvi, Senior Manager, (CDSL), Central Depository Services (India) Limited, A Wing, 25<sup>th</sup> Floor, Marathon Futurex, Mafatlal Mill Compound, N M Joshi Marg, Lower Parel (E), Mumbai 400 012, Toll Free No. 1800 225533, E-mail: [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

4. Members holding shares in physical form who have not registered their email address are requested to register the same by sending an email request mentioning their name, folio number, complete address, email address to be registered along with scanned self-attested copy of the PAN and self-attested Driving License/ Passport/ Bank Statement/ AADHAAR supporting the registered address of the Member, to [investor.expleosol@expleogroup.com](mailto:investor.expleosol@expleogroup.com). Members holding shares in demat form can update their email address with respective depository participant(s).

5. Mr. V. Suresh, Practicing Company Secretary, Chennai, has been appointed as Scrutiniser for Remote E-voting process and e-voting at the meeting.

6. The facility for voting shall also be made available during the 26<sup>th</sup> AGM and Members who have not already cast their vote by remote e-voting shall be able to vote through e-voting system at the 26<sup>th</sup> AGM. The Members who have cast their vote by remote e-voting prior to the AGM may also attend the 26<sup>th</sup> AGM but shall not be entitled to cast their vote again.

7. Pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Section 91 of the Companies Act, 2013 and the applicable Rules thereunder, as amended, the Register of Members and Share Transfer Books for equity shares of the Company will remain closed from Friday, August 23, 2024 to Thursday, August 29, 2024 (both days inclusive), for taking record of the Members of the Company for the purpose of 26<sup>th</sup> AGM for the financial year ended March 31, 2024.

8. Corporate members intending to attend the meeting through their Authorized Representatives are requested to send a duly certified copy of the Board Resolution / Power of Attorney to the Company through e-mail to [investor.expleosol@expleogroup.com](mailto:investor.expleosol@expleogroup.com) authorizing their representatives to attend and vote at the meeting.

**For and behalf of Board of Directors  
Expleo Solutions Limited**

Place: Chennai  
Date : August 6, 2024

**Balaji Viswanathan  
Managing Director and CEO**

