



SEC/SE/193/18-19
Chennai, February 15, 2019

To

National Stock Exchange of India Limited
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex,
Bandra (East),
Mumbai - 400 051

SQS India BFSI Limited
6A, Sixth Floor, Prince Infocity II
No. 283/3 & 283/4
Rajiv Gandhi Salai (OMR)
Kandanchavadi, Chennai 600096, India

Phone: +91 44 4392 3200
Fax: +91 44 4392 3258
info-india@sqs.com
www.sqs-bfsi.com
CIN: L64202TN1998PLC066604

Dear Sirs,

Sub: Intimation of Cut-off date to record the entitlement of the Shareholders to cast their vote Physical / electronically and Intimation of Calendar of Events – Postal Ballot.

Ref: Company Symbol: SQSBFSI

Further to our intimation dated February 11, 2019, this is to inform you that pursuant to the provisions of Section 110 and Section 108 of the Companies Act, 2013 read with Rule 22 and 20 of the Companies (Management and Administration) Rules, 2014, as amended, the Company has fixed **Friday, February 22, 2019** as the Cut-off date to record the entitlement of the Members to cast their vote physically or electronically for the business(es) to be transacted through Postal Ballot under the Companies Act, 2013 and the Rules made thereunder, as amended.

Also, please find attached the Calendar of Events, as approved by the Board of Directors, at their meeting held on February 11, 2019 for conducting the Postal Ballot seeking approval of the members.

Thanking You

Yours faithfully
For SQS India BFSI Limited

S. Sampath Kumar
Company Secretary and Compliance Officer
Membership No. FCS 3838

Encl: Calendar of Events.



SEC/SE/194/18-19
Chennai, February 15, 2019

To

BSE Limited,
Phiroze Jeejeebhoy Towers,
P J Towers,
Dalal Street,
Mumbai – 400 001

SQS India BFSI Limited
6A, Sixth Floor, Prince Infocity II
No. 283/3 & 283/4
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CIN: L64202TN1998PLC066604

Dear Sirs,

Sub: Intimation of Cut-off date to record the entitlement of the Shareholders to cast their vote Physical / electronically and Intimation of Calendar of Events – Postal Ballot.

Ref: Scrip Code: 533121

Further to our intimation dated February 11, 2019, this is to inform you that pursuant to the provisions of Section 110 and Section 108 of the Companies Act, 2013 read with Rule 20, 22 of the Companies (Management and Administration) Rules, 2014, as amended, the Company has fixed **Friday, February 22, 2019** as the Cut-off date to record the entitlement of the Members to cast their vote physically or electronically for the business(es) to be transacted through Postal Ballot under the Companies Act, 2013 and the Rules made thereunder, as amended.

Also, please find attached the Calendar of Events, as approved by the Board of Directors, at their meeting held on February 11, 2019 for conducting the Postal Ballot seeking approval of the members.

Thanking You

Yours faithfully
For SQS India BFSI Limited

S. Sampath Kumar
Company Secretary and Compliance Officer
Membership No. FCS 3838

Encl: Calendar of Events.

Calendar of Events as approved by the Board of Directors at their meeting held on Monday, February 11, 2019 pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of Companies (Management of Administration) Rules, 2014, as amended:

Sl. No.	Events	Dates
1	Print notice, Postal Ballot form and arrange self-addressed envelope	February 15, 2019
2	Copy of Board resolution along with calendar of events to be forwarded to the Registrar of Companies, Chennai and Stock Exchanges	February 15, 2019
3	Complete dispatch of Notice of Postal Ballot and Explanatory Statement along with Postal Ballot Form	February 21, 2019
4	Publish newspaper Advertisement intimating completion of dispatch of Postal Ballot Notice and Forms and the last date for receipt of postal ballot forms	February 22, 2019
5	Date of commencement of voting by electronic mode	February 25, 2019
6	Last date for receipt of Postal Ballot forms / voting by electronic mode	March 26, 2019
7	Preparation of Scrutiniser Report and submission of the same to the Chairman or Managing Director & CEO by the Scrutiniser	March 28, 2019
8	Declaration of Postal Ballot results	March 28, 2019
9	Postal Ballot results to be displayed on Notice Board of the Company / Company's Website and to be submitted to Stock Exchanges	March 28, 2019
10	To keep safe custody of all Postal Ballot forms in closed envelopes and put the receipt stamp on envelopes	April 04, 2019
11	Date for signing of minutes	April 04, 2019
12	To file resolutions with Registrar of Companies, Chennai	April 25, 2019